

VI. REQUIREMENTS FOR STATE OR NATIONAL REGISTRY OF EMTs TESTING

- A. The three following sections of testing procedures are followed based upon on the type of course being conducted. Review the appropriate information in the section for EMT-Enhanced, EMT-Intermediate or EMT-Paramedic programs.
- B. Read each item verbatim, providing an explanation for each and answering any questions the students may have.
- C. A copy of the applicable requirements must be included in the Student Information Package.
- D. Upon completion, read aloud the statement on the agreement page of the Student Information Package and have the student sign appropriately.

VIRGINIA OFFICE OF EMERGENCY MEDICAL SERVICES REQUIREMENTS FOR STATE TESTING

(This section applies to initial testing for EMT-Enhanced and recertification testing for all state ALS levels. Initial EMT-Intermediate and EMT-Paramedic testing is administered following procedures of the National Registry of EMT's.)

1. You must satisfy all items contained in "Course Expectations for Successful Completion."
2. Successful completion of #1 above as evidenced by the submission of a completed "Course Student Disposition Report (CSDR) form as required by the end date of the program.
3. Hold current Virginia EMT credentials from the Office of EMS
4. Testing for initial certification must be begun within 180 days of the course's end date.
5. Pass/Fail: Students must demonstrate proficiency on all practical stations.
6. Practical Retest Policy:
 - a. Grades of UNSATISFACTORY in any critical area or failure to achieve the minimum required points within a single practical station will constitute failure of the station, requiring a retest.
 - b. Failure of one or more stations on the practical constitutes failure of the practical exam. All practical stations failed must then be retested at an available test site. (Retesting may not be offered at all test sites.)
 - i. Students attending another test site to retest must provide the Program Representative or Certification Examiner with all necessary documents provided by the Office of EMS, explaining which parts of the written or practical need to be retested.
 - ii. Failure of any retest will constitute total failure of the practical exam series and will require completion of the retest procedures listed below prior to being permitted to take the written and practical examinations again.
7. Written Examinations
 - a. Once the written exam has begun, no student will be allowed to leave and return. (Other than for rest room) Any student who does leave will have their exam scored for only the questions completed prior to departure.

- i. Exam Scores: The Office's standard for successful completion is that the student must obtain a minimum score of 80 on the final standardized examination.
- 8. Oral testing will not be permitted on written examinations. This excludes the use of any electronic or mechanical device which translates the written exam material into an audible or tactile format of any type, but does allow the use of normal corrective lenses.
- 9. Students successfully completing all requirements for state certification will be mailed a certificate with attached pocket card at the conclusion of the training program.
- 10. General Testing and Retesting Policy
 - a. A certification candidate may have up to two series of state certification examinations before being required to repeat an entire BLS or ALS certification program.
 - b. A certification candidate failing the written or practical certification examination of an exam series must retest within 90 days from the date of the initial test in that exam series.
 - c. A certification candidate failing a practical examination but passing the written examination of an exam series must only repeat the practical examination of an exam series. A certification candidate failing the written examination but passing the practical examination must only repeat the written examination for the exam series.
 - d. A certification candidate who has failed the retest of the initial examination series or has not taken the retest within the 90 day retest period, must satisfy the following before an additional certification test may be attempted:
 - i. Completion of the recertification CE hour requirements for the level to be tested.
 - e. Receipt of a "Second Certification Testing Eligibility Notice" from the Office of EMS.
 - i. A certification candidate who has received a "Second Certification Testing Eligibility Notice" must pass both the written and practical certification examinations for the certification level.
 - ii. A certification candidate who fails a retest during the second certification examination series must complete an initial certification program or applicable bridge course in order to be eligible for further certification examination.
 - iii. A certification candidate must complete all certification examination series within 12 months from the date of the first certification examination attempt. This 12-month maximum testing period may shorten the time available for retesting specified in subsection B of this section.

11. EMT-Enhanced is a unique Virginia training program: Students enrolled in an EMT-Enhanced certification program should be aware that this training program and certification level is unique to Virginia and that it will usually not be recognized by any other state or the National Registry of EMTs for reciprocity purposes. Transfer of certification to another state will usually result in certification only as an EMT-Basic based on the recipient state's law, regulations and certification policies.

VIRGINIA OFFICE OF EMERGENCY MEDICAL SERVICES REQUIREMENTS FOR NATIONAL REGISTRY OF EMTs INTERMEDIATE/99 TESTING

(This section applies to initial testing for EMT-Intermediate testing and is administered following procedures of the National Registry of EMT's.)

1. You must satisfy all items contained in "Course Expectations for Successful Completion."
2. A "National Registry of EMTs Registration Application" signed by the Course Coordinator and Physician Course Director must be submitted to the National Registry of EMTs with all required documentation and fees.
3. Successful completion of #2 above as evidenced by applicant being included on a "National Registry of EMTs Exam Roster".
4. Hold current Virginia EMT credentials from the Office of EMS
5. Testing for initial National Registry certification must be completed within 2 years of the course's end date.
6. Pass/Fail: Students must demonstrate proficiency on all practical stations.
7. Practical Retest Policy:
 - a. Grades of UNSATISFACTORY in any critical area or failure to achieve the minimum required points within a single practical skill will constitute failure of the skill station.
 - b. Failure of five (5) or less skills (when taking the entire NREMT-Intermediate/99 practical) entitles the candidate to two (2) retesting opportunities of just the skill(s) failed. If a same-day retest is offered at the examination site, only one (1) retest attempt may be completed at that test. Retests must be completed in an all-or-none fashion. The NREMT cannot score or report incomplete practical attempts. Candidates are not permitted to complete only a portion of the skills that need to be retested. The NREMT does not mandate or guarantee same-day retest opportunities at any National Registry Advanced level practical examination site.
 - c. Failure of any portion of the second retest attempt constitutes failure of the entire practical examination. The candidate is then required to officially document remedial training over all skills before starting the next full attempt of the practical examination and re-examining over all eleven (11) skills on another date, provided all other requirements for National Registration are fulfilled.

- d. Failure of six (6) or more skills constitutes failure of the entire practical examination. The candidate is then required to officially document remedial training over all skills before starting the next full attempt of the practical examination and re-examining over all eleven (11) EMT-Intermediate skills on another date, provided all other requirements for National Registration are fulfilled.
- e. Candidates are allowed three (3) full attempts to pass the practical examination (one "full attempt" is defined as completing all skills and two retesting opportunities if so entitled). Candidates who fail a full attempt or any portion of a second retest must submit official documentation of remedial training over all skills before starting the next full attempt of the practical examination and re-examining over all eleven (11) skills, provided all other requirements for National Registration are fulfilled. This official documentation must be signed by the EMT Training Program Director or Physician Medical Director of training/operations that verifies remedial training over all skills has occurred since the last unsuccessful attempt and the candidate has demonstrated competence in all skills. Should a candidate fail the third full and final attempt of the practical examination, the candidate must complete a new, state-approved EMT-Intermediate/99 Training Program.

8. Written Examinations

- a. A passing score requires that the candidate obtain a minimum score on each of six (6) topical areas plus an overall average score. The results received by the candidate after completion of the examination will indicate the required minimum score for each topical area and the overall passing score for the particular examination taken by the candidate. Failure to obtain the minimum overall passing score and/or failure of any topical area will constitute complete failure of the written examination. Candidates failing the written examination may re-apply by submitting another completed application and fee for re-examination.
- b. Candidates are allowed three opportunities to pass the written examination provided all other requirements for National Registration are met. Candidates applying for the fourth attempt of the written examination must submit official documentation verifying he/she has successfully completed 36 hours of refresher training as outlined in Section 1-A of the reregistration requirements on this site. Should a candidate fail the sixth and final attempt of the written examination, the candidate must complete a new, entire, state-approved EMT-intermediate Education Program.

- 9. Oral testing will not be permitted on written examinations. The use of any electronic or mechanical device which translates the written exam material into an audible or tactile format of any type is not permitted, but the use of normal corrective lenses is allowed.

10. Testing period allowed

The passed portion of the examination, either the written or practical, will remain

valid for a twelve (12) month period from the date of the examination. Candidates not completing the failed portion of the examination within that twelve (12) month period will be required to repeat the invalid portion.

11. Testing Accommodations

Any testing accommodation requested based upon the American's with Disabilities Act (ADA) must be submitted to the National Registry of EMTs at least 3 weeks prior to the test site.

12. Reciprocity for State Certification

Students successfully completing all requirements for NREMT certification are required to submit for reciprocity to receive state certification which is necessary to practice in Virginia. Packets of information and forms required to request reciprocity are available from the Office of EMS.

VIRGINIA OFFICE OF EMERGENCY MEDICAL SERVICES REQUIREMENTS FOR NATIONAL REGISTRY OF EMTs PARAMEDIC TESTING

(This section applies to initial testing for EMT-Paramedic testing and is administered following procedures of the National Registry of EMT's.)

1. You must satisfy all items contained in "Course Expectations for Successful Completion."
2. A "National Registry of EMTs Registration Application" signed by the Course Coordinator and Physician Course Director must be submitted to the National Registry of EMTs with all required documentation and fees.
3. Successful completion of #2 above as evidenced by applicant being included on a "National Registry of EMTs Exam Roster".
4. Hold current Virginia EMT credentials from the Office of EMS
5. Testing for initial National Registry certification must be completed within 2 years of the course's end date.
6. Pass/Fail: Students must demonstrate proficiency on all practical stations.
7. Practical Retest Policy:
 - a. Grades of UNSATISFACTORY in any critical area or failure to achieve the minimum required points within a single practical skill will constitute failure of the skill station, requiring a retest.
 - b. Failure of five (5) or less skills (when taking the entire NREMT-Paramedic practical) entitles the candidate to two (2) retesting opportunities. If a same-day retest is offered at the examination site, only one (1) retest attempt may be completed at that test. Retests must be completed in an all-or-none fashion. The NREMT cannot score or report incomplete practical attempts. Candidates are not permitted to complete only a portion of the skills that need retested. The NREMT does not mandate or guarantee same-day retest opportunities at any National Registry Advanced Level practical examination site.
 - c. Failure of any portion of the second retest attempt constitutes failure of the entire practical examination. The candidate is then required to officially document remedial training over all skills before starting the next full attempt of the practical examination and re-examining over all twelve (12) skills on another date, provided all other requirements for National Registration are fulfilled.

- d. NREMT-Paramedic candidates who have successfully completed the **entire** NREMT-Intermediate/99 practical examination within the preceding twelve (12) months of his/her first attempt on the NREMT-Paramedic practical examination may apply his/her passed NREMT-Intermediate/99 results to the NREMT-Paramedic practical examination. **Passed NREMT-Intermediate/99 practical examination results may only be applied to the first full attempt of the NREMT-Paramedic examination for the following four (4) skills:**
1. Intravenous Therapy
 2. Intravenous Bolus Medications
 3. Pediatric Intraosseous Infusion
 4. Random Basic Skills
- e. Failure of five or less skills when applying passed NREMT-Intermediate/99 practical examination results and testing eight (8) skills as listed (#1, 3a and b, 4a and b, 5a and b, and 7a) entitles the candidate to two (2) retesting opportunities of just the skill(s) failed. If a same day retest is offered at the examination site, only one (1) retest attempt may be completed at that test. Retests must be completed in an all-or-none fashion. The NREMT cannot score or report incomplete practical attempts. Candidates are not permitted to complete only a portion of the skills that need to be retested. The NREMT does not mandate or guarantee same-day retest opportunities at any National Registry Advanced Level practical examination site. Candidates applying passed NREMT-Intermediate/99 results should note that outright failure of the first full attempt or failure of the second retest opportunity of the first attempt on the NREMT-Paramedic practical examination will require re-examination over the entire NREMT-Paramedic practical (all twelve (12) skills) on another date after completing the required remedial training, provided all other requirements for national registration are fulfilled.
- f. Failure of six (6) or more skills constitutes failure of the entire practical examination. The candidate is then required to officially document remedial training over all skills before starting the next full attempt of the practical examination and re-examining over all twelve (12) EMT-Paramedic skills on another date, provided all other requirements for National Registration are fulfilled.
- g. Candidates are allowed three (3) full attempts to pass the practical examination (one "full attempt" is defined as completing all twelve (12) skills and two retesting opportunities if so entitled). Candidates who fail a full attempt or any portion of a second retest must submit official documentation of remedial training over all skills before starting the next full attempt of the practical examination and re-examining over all twelve (12) skills, provided all other requirements for National Registration are fulfilled. This official documentation must be signed by the EMT-Paramedic Training Program Director or Physician Director of training/operations that verifies remedial training over all skills has occurred since the last unsuccessful attempt and the candidate has demonstrated competence in all skills. Should a candidate

fail the third full and final attempt of the practical examination, the candidate must complete a new, state-approved EMT-Paramedic Training Program.

8. Written Examinations

- a. A passing score requires that the candidate obtain a minimum score on each of six (6) topical areas plus an overall average score. The results received by the candidate after completion of the examination will indicate the required minimum score for each topical area and the overall passing score for the particular examination taken by the candidate. Failure to obtain the minimum overall passing score and/or failure of any topical area will constitute complete failure of the written examination. Candidates failing the written examination may re-apply by submitting another completed application and fee for re-examination.
- b. Candidates are allowed three (3) opportunities to pass the written examination provided all other requirements for national registration are met. Candidates applying for the fourth attempt of the written examination must submit official documentation verifying he/she has successfully completed forty-eight (48) hours of educational review with a recognized instructor that overviews the content of the 1999 EMT-Paramedic National Standard Curriculum as outlined in the reregistration section of this site. This educational review must be completed after the third unsuccessful attempt of the written examination. Should a candidate fail the sixth and final attempt of the written examination, the candidate must complete another complete EMT-Paramedic course. Candidates should allow three to four weeks from the examination date for reporting of examination results. When results are not received or an application is not returned within six (6) weeks, candidates or coordinators are urged to contact the NREMT.

9. Oral testing will not be permitted on written examinations. The use of any electronic or mechanical device which translates the written exam material into an audible or tactile format of any type is not permitted, but the use of normal corrective lenses is allowed.

10. Testing period allowed

The passed portion of the examination, either the written or practical, will remain valid for a twelve (12) month period from the date of the examination. Candidates not completing the failed portion of the examination within that twelve (12) month period will be required to repeat the invalid portion.

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